



LFUCG Department of Social Services
Division of Adult & Tenant Services

Title: Adult & Tenant Services Intern/Practicum Students

Salary: This is a non-paid position

Hours: Available up to 40 hours/week, Monday-Friday. Open during fall, spring and summer semesters.

Duties:

- Screening clients for services
- Making referrals to other agencies when appropriate
- Developing case plans for individual clients
- Provide intensive case management services

Requirements:

- Open to all students, with preference given to students majoring in social work, psychology, family studies, or other related fields of study
- Excellent communication skills
- Computer proficiency: MS Office, internet, etc.
- Ability to negotiate crisis intervention scenarios while managing casework
- Applicants must complete Department of Social Services application and submit to background checks

Application Instructions: Please submit Department of Social Services application, resume and cover letter indicating hours of availability and writing sample to Cheryl Talbert: ctalbert@lexingtonky.gov